

Showroom Assistant

What we are looking for:

Aquifer Distribution Ltd. is looking to add a full-time Showroom Assistant to our plumbing showroom division, Flo-Essence Plumbing, Hearth and Décor. The ideal candidate for this role would be a high-energy individual with strong customer service and interpersonal skills. A background in sales will be an asset. Without industry knowledge there is a significant learning curve for this role. We are looking for someone with the right attitude and dedication to learn the role and the business! We offer training through our supportive team and are searching for a candidate that is motivated to consistently improve in the role.

Who we are:

Flo-Essence is a high-end retail and wholesale plumbing fixture, shower, bathtub, toilet, vanity and fireplace distributor headquartered in Saskatoon, SK. Our mission is to provide the highest level of personal customer service to our customers while being the most complete one-stop company in our market.

Our group of companies was founded in 1968, and we are proud to be Saskatchewan founded, owned and operated and to be a totally independent company focused on our customers, staff and community.

What you can expect from the job:

- Hours: Monday to Friday 8:00am to 5:00pm. Occasional overtime work may be required.
- Welcoming showroom visitors and directing them to the appropriate individual
- Assisting retail customers in the showroom with product selection and information
- Placing in-person or phoned-in customer orders, retrieving product, and arranging for shipping if required
- Submit quotes or RFP responses to potential customers where possible
- Making sales calls or contacting assigned customers on a regular schedule and completing reporting as required, some travel may be required
- Communicate, investigate and troubleshoot customer service issues with management as they come up in a timely and professional manner
- Assisting/backing up the warehouse and picking orders as required
- Completing required paperwork and reporting
- Talking with customers and providing a high level of customer service
- Work collaboratively with the rest of the sales team, covering responsibilities and customers, working together to achieve revenue and margin targets and to grow and expand the business
- Additional duties may be assigned

What is required:

The required qualifications for a Showroom Assistant are as follows:

- Minimum grade 12 graduate
- Basic computer skills required
- Valid drivers license required
- Must be a high energy individual – will be required to be on your feet for most of the day, some heavy lifting will also be necessary
- Some sales, social media, or marketing experience preferred

What you can expect from us:

- Benefits
- Matching RRSP Plan
- On-site Parking
- On-site Gym
- On-site Café
- Bonus Programs

Interested applicants can forward their resume and cover letter to careers@aquiferdist.com. Please indicate the position you are applying for in the subject line of the e-mail.